

AGREEMENT 09-32

**Memorandum of Understanding**

**between**

**Jewish Family & Children's Service  
and**

**School Board of Sarasota County, Florida (Sarasota County Technical Institute)**

This Agreement is made and entered into effective \_\_\_\_\_ by and between the Jewish Family & Children's Service of Sarasota-Manatee, Inc. hereinafter referred to as "JFCS", located at 2688 Fruitville Road., Sarasota, Florida 34237 and the School Board of Sarasota County, through Sarasota County Technical Institute hereinafter referred to as "SCTI", whose address is 4748 Beneva Road, Sarasota, FL 34233.

PURPOSE

The purpose of this Agreement is to outline the services to be provided by JFCS for the duration of an 18 month Suncoast Workforce Board Workforce Services for Out-of-School Youths grant referred to as the Sarasota Adult Vocational Education program ("S.A.V.E.").

JFCS will provide services as listed below to clients chosen to participate in the grant by SCTI and JFCS staff. Services will be provided at the JFCS offices or at other Sarasota County sites as per client needs.

COMPENSATION

SCTI will:

1. reimburse JFCS up to \$50,000 of grant funds for services over the 18 month period beginning January 1, 2010.
2. pay quarterly bills for services provided by JFCS; a reasonable break down of services and hours will be expected
3. reduce the JFCS compensation on a percentage basis for clients who drop out of the program in line with funding reductions received by SCTI.
4. Monthly re-imburement will not exceed 1/16<sup>th</sup> of \$ 50,000.

JFCS SERVICES

1. JFCS will provide a qualified counselor for 18.75 hours per week for the period of the grant to provide the following services:
  - a. assist SCTI staff in developing a selection criteria for grant clients
  - b. assist SCTI staff in interviewing and selecting clients for the program
  - c. meet regularly with grant clients to provide case management services to ensure counseling, mentoring, guidance and other support services as needed by each client

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- d. inform SCTI grant administrator as to concerns about any client who might be considering quitting the program
- e. Provide mentors for some of the grant clients ( SCTI will also provide mentors)

2. JCFS assures that all volunteers, employees or agents who will be present on school grounds are fingerprinted and have their backgrounds checked as provided by Florida law. JFCS will furnish the results of all background checks to the School Board before any of its volunteers, employees or agents will be permitted on school grounds while students are present. JFCS will further immediately furnish to the School Board any notifications of arrests it receives with respect to volunteers, employees or agents who are present on school grounds. JFCS will bear the cost of the fingerprinting/background checks. The School Board has the right to refuse entry onto its school grounds to any individual whose background check does not meet the requirements established by the School Board pursuant to Florida law. Like other visitors to school grounds, JFCS volunteers, employees or agents will also be subject to RAPTOR screening on school campuses.

### EVALUATION OF SERVICES;

SCTI will evaluate JCFS services by:

- a. weekly meetings between the SCTI grant coordinator and JFCS counselor
- b. periodic surveys of clients ( a survey will be developed by SCTI & JFCS)
- c. monitoring of client progress by both SCTI and JFCS ( monitoring protocols will be developed by SCTI & JFCS)

### ADDITIONAL TERMS OF THIS AGREEMENT

1. This Agreement shall be effective as of January 1, 2010, and remain in effect through June 30, 2011. This Agreement may be modified only with the written consent of both parties. Any party hereto may terminate this Agreement at any time without cause upon written notice thirty (30) days in advance of the desired date of cancellation.
2. The relationship between SCTI and JFCS, its employees and agents, shall be that of an independent contractor, and not that of employer/employee or joint ventures.
3. Any notice given or required to be given pursuant to this Agreement shall be hand delivered or mailed, first class postage prepaid, to SCTI at: 4748 Beneva Road, Sarasota, Florida 34233 and to JFCS at 2688 Fruitville Road, Sarasota, Florida 34237 or at such other address as either party may direct in writing.

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4. The sole and exclusive jurisdiction for any action brought pursuant to this Agreement shall be in the County or Circuit Court of the Twelfth Judicial Circuit in and for Sarasota County, Florida.



Rose Chapman LCSW

President /CEO  
Jewish Family &  
Children's Service

Date: 11/25/10

Shirley Brown  
Chair  
Sarasota County  
School Board

Date: \_\_\_\_\_

DOCUMENT APPROVED FOR LEGAL CONTENT

1-29 20 10 ,BY

A. LAMAR MATTHEWS, JR  
MATTHEWS, EASTMOORE, HARDY, GRAUWELS & GARCIA  
ATTORNEYS FOR  
THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

SIGN: 